



## Woodbury Parks & Recreation

Street Address: 7 Mountain Road

Mailing Address: 281 Main Street South

Woodbury, CT 06798

Telephone: (203) 263-3113

Fax: (203) 266-4118

Thank you for your interest in renting our facilities.

We accept rental applications up to 8 months in advance of the desired date. Applications should be completed 30 days in advance of the event to allow for approval from the Parks & Recreation Commission.

The commission meets the first Tuesday of each month. If you are interested in renting Woodbury's Old Town Hall, please contact the First Selectman's office at (203) 263-2141 for more information.

To complete an application you will need the following:

- [A completed application form](#)
- A returnable deposit check made out to "Town of Woodbury" for the applicable amount listed below. This will be returned after the event if the facility is left in good condition.
- A check for the appropriate fee (please see below)
- [Insurance](#) (required for parties of 31 or more attendees)

If you are interested in renting the Hollow Park Pavilion, North Green Gazebo, or other park space in town, please see below for our fee schedule.

**This fee schedule does not include insurance fees which will be assessed by the insurance carrier of your choice. Insurance will be required if your party has 31 or more attendees.**

### Park/Pavilion and Designated Recreation Areas (excluding fields)

Number of People	Deposit	Resident Fee	Non-Resident Fee
1-30	\$50	\$25	\$100
31-50	\$50	\$100	\$200
51-99	\$100	\$150	\$350
100-200	\$100	\$250	\$550
201 & Over	<i>At over 200 people, Special Event rates apply. See below</i>		

*\*Deposit is refundable if area is left clean and tidy.*

### Park Field Use Fees (per field) (Non-Refundable)

Field	Local Non-Profit	Local Business	Non-Residential Organizations
Hollow Park	No Charge	\$200/3 hrs.*	\$250/3 hrs.*
Three Rivers	No Charge	\$200/3 hrs.*	\$250/3 hrs.*
North Green	No Charge	\$200/3 hrs.*	\$250/3 hrs.*
Strong Preserve	No Charge	\$220/3 hrs.*	\$250/3 hrs.*

*\*Field fees are based on three hour use of the facility. Additional hourly fee will be charged for extended use.*

### Special Event Fees - Park/Pavilion and Designated Recreation Areas (Non-Refundable)

# of people	Deposit*	Local Non-Profit	Local Business	Non-Resident Non-Profit	Non-Resident Business
201 & Over	\$200	No Charge	\$500	\$850	\$1250

*\* Deposit is refundable if area is left clean and tidy. Special event applicants must provide a dumpster and portable toilets for the event.*